

Decision Record – Write-off of Irrecoverable Debt – Over Payment of Salary

Note – This public decision notice relates to an exempt report

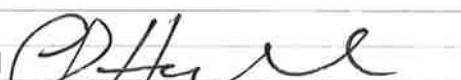
Cabinet Portfolio Holder taking the decision	Cllr Colin Hayfield Education and Learning
Date of Decision	25 JUNE 2015

Decision Taken
The Portfolio Holder for Education and Learning approves the write-off of an outstanding debt relating to an overpayment of salary paid to a former employee.

Reasons for Decisions
The Warwickshire County Council Constitution requires that where debts above a certain amount are to be written-off a formal decision is required of the relevant Portfolio Holder.

Background Information
The debt arose as a result of an overpayment of salary paid to a former employee who was contracted as cleaning staff at a Warwickshire County Council school.

Financial Implications
As set out in the exempt report.

Report Author	Phil McGaffin
Head of Service	John Betts
Strategic Director	David Carter
Portfolio Holder	Councillor Colin Hayfield 

Checklist

Urgent matter?	No
Confidential or Exempt? (State the category of exempt information)	Yes. Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
Is the decision contrary to the budget and policy framework?	No

List of Reports considered

Link to published proposed decision report:

<https://democratic.warwickshire.gov.uk/cm55/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/645/Meeting/3343/Committee/555/Default.aspx>

List of Background Papers - please include a contact for access to background papers

None

Members and officers consulted or informed

Portfolio Holder – Councillor Colin Hayfield

All Strategic Directors

Legal – Victoria Gould, Fay Ford, Barry Jukes, Peter Endall, Jane Pollard

Finance – Simon Smith, Chris Norton

Equality – Minakshee Patel

Democratic Services – Paul Williams

Children & Young People OSC – party spokes:

Councillors Dave Parsons, Julie Jackson, Clive Rickhards, Chris Williams